

 <b>Kazimieruk</b> Precision Parts	<b>5 Principles of Reliable Supplier</b>	<b>P.ZA.1.3</b>
		Date 25.03.2023 revision 3.0

**Table of changes:**

description	date	revision
Additional requirements related to Corporate Social Responsibility in p. 4	09.06.2020	2.0
Added obligation to follow 3TG legal requirement p 3	24.03.2023	3.0

Acceptance of the order received from Zakłady Mechaniczne KAZIMIERUK Sp. z o.o. Sp.k. is **equal** with meeting the following 5 principles

**1. We care for “on time deliveries”**

We confirm the deadline and we keep it. If anything affects the date, we immediately inform ZMK about the change and look for the best solutions so that the delay does not affect the delivery to the ZMK customer

**2. We care for delivery compliance**

Orders received from ZMK are a source of information for us about what we must deliver. In case of any doubts, we contact the Buyer in ZMK to fully deliver what is needed. Deliveries are consistent in terms of: goods or services, quantities, prices and specifications.

Complaints submitted by ZMK are important to us and we are ready to present actions related to their resolution

**3. We care for environment and law**

We follow proper waste management, in accordance with legal requirements, we monitor those areas that may affect the pollution of the environment, e.g. through emissions of exhaust fumes, dust, pollution, our employees are aware of caring for the environment and obey the rules in their daily work.

We do not use in the production process, we do not trade materials that contain banned substances, or conflict 3TG materials according to the guidelines <https://ec.europa.eu/trade/policy/in-focus/conflict-minerals-regulation/regulation-explained/>.

**4. We respects ethical behavior**

Our employees and the Management Board understand the serious meaning and importance of ethical behavior in business. We condemn all forms of fraud, extortion, theft, embezzlement and corruption. We respect the intellectual property of ZMK and ZMK customers. We implement our ethical behavior by complying with the law on not employing children, observing working time and health and safety rules, we condemn sexual harassment and sexual and gender-based violence at the workplace, as well as forced labor.

**5. Additional expectations for Quality Certified Suppliers**

If our company has QMS Certificates verified at the beginning of cooperation by ZMK, we certify compliance of their use in everyday work and we authorize ZMK to verify them during the audit